

Glenridge HOA
Request for Architectural Approval

Name: _____ Request Date: _____

Street Address: _____

Home Phone: _____ Work Phone: _____ Email: _____

What Is the estimated Start Date? _____ Completion Date? _____

- Type Of Modification:
- | | | |
|--|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Porch | <input type="checkbox"/> Deck/Patio |
| <input type="checkbox"/> Utility Building | <input type="checkbox"/> Pool | <input type="checkbox"/> Garage |
| <input type="checkbox"/> Exterior Painting | <input type="checkbox"/> Addition | <input type="checkbox"/> Carport |
| <input type="checkbox"/> Other: _____ | | |

Location: _____

Size: _____

Color: _____

Materials: _____

Contractor Name: _____

Please read and follow these instructions carefully:

1. Attach a detailed description of improvements including:
 - Location, Size, Color, Material, Contractor (if applicable), Plans/Drawings
2. Attach copy of Property Survey, with proposed changes/additions shown.
3. For patios, additions, outbuildings, driveway additions, etc, return the attached Impervious Surface Waiver
4. You may submit via email or fax
5. If submitted by mail, mail request and supporting documentation to:

Glenridge HOA
P.O. Box 1329, Cornelius, NC 28031
Email: lee@mainstreetmanagers.com
Fax: 704-765-4419 Phone: 704-255-1266

Please Note:

- Complete one form per change (ex. One request for a garage and one request for a fence). Multiple requests can be mailed in the same envelope.
- A copy of the Property Survey **must** be included for each request or the request will be returned.
- Committee reserves the right to request more information to clarify the request.
- Please allow 3-4 weeks for the approval process.
- You must complete the project within 90 days of approval or resubmit your request.
- All projects will be inspected upon completion.
- Projects not completed as approved must be removed or brought into compliance or fines may accrue

Committee Use Only

Date: _____

Approved Conditions: _____

Denied Reason for Denial: _____

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Impervious Surface Waiver

Date: _____

I, _____, the owner of the home located at
_____, take full responsibility for understanding what the maximum allowable
impervious surface is for my property and will construct this project with full knowledge of the impervious surface requirements
and if my project meets or exceeds those requirements. I take full responsibility for any consequences that my result.
I will acquire all applicable permits.

Signature: _____

Print Name: _____